AUGE HORIZON NOTAIRES | Notaires de France

Notaires de France

PROPERTY PURCHASE QUESTIONNAIRE

This questionnaire must be completed by the purchaser of a property (flat or house) and returned to the notaire.
We can also send you this questionnaire by email upon request.
Why this questionnaire? Its purpose is to enable us to prepare the deed of sale so that it accurately reflects the agreements reached with your seller. It also enables us to advise you on how best to structure your purchase and on whether the property you intend to buy is compatible with your plans.
Please take the time to complete it carefully and remember to date and sign it at the end.
Of course, we are available to help if you have any difficulty answering the questions. Please also feel free to contact the person handling your matter or one of the notaires to arrange a telephone appointment or a meeting at the office for any explanation about how your transaction will proceed.

PURCHASER 1

Surname ..... First name(s) .....
Date and place of birth .....
Town / City .....
Occupation ..... Postcode .....
Nationality .....
If you are a foreign national, attach a copy of your residence permit and your birth certificate translated into French.

☐ Single ☐ Widowed
☐ Married
Date of marriage .....
Town / City ..... Postcode .....
If you entered into a marriage contract or made a declaration of applicable law under the Hague Convention, attach a copy.
Country of first permanent residence after marriage .....

☐ Divorced
By judgment of the court of .....
Dated .....

☐ Divorce proceedings pending
☐ You have entered into a PACS which is still in force
Attach a copy, together with the declaration filed with the court registry or the receipt of registration by the notaire.
☐ You entered into a PACS which has since been terminated
Attach a copy of the notice of termination.
☐ You are a trader, craftsperson or company director
Attach proof of your registration with the Trade and Companies Register.
☐ You are subject to judicial reorganisation, liquidation or cessation of payments
☐ You have applied to the personal over-indebtedness commission

CONTACT DETAILS FOR THE OFFICE TO REACH YOU

Postal address .....

Home telephone .....
Work telephone .....
Mobile telephone .....
E-mail .....
Fax .....
Bank details (RIB) - please provide them
Your tax residence is: ☐ French ☐ Foreign

PURCHASER 2

Surname ..... First name(s) .....
Date and place of birth .....
Town / City .....
Occupation ..... Postcode .....
Nationality .....
If you are a foreign national, attach a copy of your residence permit and your birth certificate translated into French.

☐ Single ☐ Widowed
☐ Married
Date of marriage .....
Town / City ..... Postcode .....
If you entered into a marriage contract or made a declaration of applicable law under the Hague Convention, attach a copy.
Country of first permanent residence after marriage .....

☐ Divorced
By judgment of the court of .....
Dated .....

☐ Divorce proceedings pending
☐ You have entered into a PACS which is still in force
Attach a copy, together with the declaration filed with the court registry or the receipt of registration by the notaire.
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CONTACT DETAILS FOR THE OFFICE TO REACH YOU

Postal address .....

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Fax .....
Bank details (RIB) - please provide them
Your tax residence is: ☐ French ☐ Foreign

LEGAL STRUCTURE OF YOUR PURCHASE

Are you purchasing in your own name, exactly as stated in the preliminary contract? ☐ Yes ☐ No

If not, and you decide to substitute another individual purchaser, please provide their identity and contact details here:

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Do you wish to make the purchase through a company? ☐ Yes ☐ No

If the purchase is made through a société civile, is that company:

- already incorporated or to be incorporated ☐ Existing ☐ To be incorporated
- **subject to personal income tax (IR)?** ☐ Yes ☐ No
- **subject to corporation tax (IS)?** ☐ Yes ☐ No

If it has already been incorporated, please send us a copy of the articles of association certified by the manager, a copy of the minutes appointing the manager and a copy of the minutes approving the purchase.
If it has not yet been incorporated, the office is available to discuss with you the legal and financial arrangements for its incorporation.

Are you making this purchase with a view to resale? ☐ Yes ☐ No

YOUR FINANCING

Amount of personal contribution

Purchaser 1 ..... Purchaser 2 .....

Bank loans

Bank: ..... Bank: .....
Borrower: ..... Borrower: .....
Amount: ..... Amount: .....

Are you taking out a bridging loan pending the sale of another property? ☐ Yes ☐ No

If so, and the bank requires security over that property, please send us your title deed.

Professional loans

Lender: .....
Borrower: .....
Amount: .....

If you are married under a community property regime, are you using funds from a gift, an inheritance, funds you owned before marriage, or the sale of property you owned before marriage? ☐ Yes ☐ No

If so, please make an appointment with the office so that we can consider with you a declaration of reinvestment (déclaration de remploi), which will record the origin of those funds in the purchase deed in your interests.

If you are married under a separation-of-property regime or participation aux acquêts regime, or are in a PACS, have you determined each purchaser's ownership share? ☐ Yes ☐ No

If yes, specify the shares held in indivision - Purchaser 1: ..... Purchaser 2: .....

If you do not yet know them, we are available to help you determine them.
NB: please remember to send us a complete copy of all loan offers that you accept.

YOUR PLANS

Do you intend to change the use of the property? ☐ Yes ☐ No

For example, converting a room currently used as living accommodation into premises for a professional practice or a business.
If so, specify the type of activity you intend to carry on: .....

If yes, will clients or members of the public visit the premises? ☐ Yes ☐ No

Do you intend to carry out substantial works? ☐ Yes ☐ No

For example, creating a window opening, building an extension, removing a partition, etc.
If so, briefly describe them: .....

TAX INCENTIVE

Will the property be subject to a rental commitment linked to a tax incentive (Besson, Malraux, Robien, Duflot, Pinel, ANAH grants, etc.)? ☐ Yes ☐ No

If yes, which one: .....

VAT

Do you intend to benefit from a VAT recovery mechanism when purchasing the property? ☐ Yes ☐ No

Have you benefited from a special VAT regime in connection with the purchase of the property? ☐ Yes ☐ No

INTENDED USE - REASON FOR THE PURCHASE

Intended use of the property:

☐ Private use ☐ Professional use ☐ Mixed private/professional use

Why are you buying?

☐ Professional relocation
☐ Family event - marriage / divorce - birth / death (delete as appropriate)
☐ Transfer of savings for
☐ Other reason (please specify)

COMMENTS OR PARTICULAR CIRCUMSTANCES

Please state any criteria that are important to your decision to purchase the property and that you consider useful for us to know about your plans, or that may help the matter proceed smoothly:

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Signed at ..... On .....

(to be dated and signed by each purchaser)

In accordance with the French Data Protection Act (Loi Informatique et Libertés) of 6 January 1978, as amended, the notarial practice uses computerised processing for the performance of notarial activities, in particular formalities relating to deeds. For this purpose, the office may record data concerning you and transmit it to certain public authorities. Pursuant to Articles 38 et seq. of the above-mentioned Act, you may exercise your rights of access to and rectification of data concerning you by contacting this notarial practice.